

Trustees Duties

The Trustees shall:

- audit the books of the Secretary-Treasurer and shall exercise general supervision over the property of Local 556. Such general supervision shall include, but not be limited to, ensuring that the Secretary-Treasurer complies with the provisions of Articles B.3.6 and B.3.7;
- at the first election of officers in Local 556 the Trustees shall be elected so that one shall serve for a period of three years, one for two years and one for one year. Each year thereafter Local 556 shall elect one Trustee for a three-year period or, in the case of vacancies occurring, elect Trustees to fill only the unexpired terms in order to preserve overlapping terms of office;
- examine the books and records of the Secretary-Treasurer and inspect or examine all properties, bonds, and all other assets of Local 556 at least once each calendar year;
- at the completion of their audit, the Trustees shall submit in writing to the President and Secretary-Treasurer any recommendations and/or concerns they feel should be reviewed in order to ensure that Local 556 funds, records, and accounts are being maintained by the Secretary-Treasurer in an organized, correct, and proper manner;
- make a written report to the next regular meeting of Local 556 following the audit on the condition of the funds and accounts, the number of members in good standing, the number initiated, expelled or suspended, admitted or withdrawn, together with such other information they may deem necessary to the efficient and honest administration of Local 556, along with a copy of the written recommendations and/or concerns submitted to the Secretary-Treasurer, and the Secretary-Treasurer's written response;
- send a copy of the completed audit report (on the prescribed form provided by the National Secretary-Treasurer), as well as a copy of their report to Local 556 membership along with a copy of their recommendations and/or concerns to the President and Secretary-Treasurer, and the Secretary-Treasurer's response, to the National Secretary-Treasurer of the Canadian Union of Public Employees, with a copy to the assigned servicing representative. (ART. B.3.10 to B.3.12)